



BA-02011148

Seat No. _____

Second Year Post Basic B. Sc. (Nursing) Examination

March - 2021

Introduction to Nursing Administration

Time : **2.30** Hours]

[Total Marks : **75**

SECTION - I (38 Marks)

- 1 Long essay : (any one) 15**
- (1) (a) Define Administration.
 - (b) What are the elements of Administration.
 - (c) Explain the Principles of Administration.
 - (2) (a) Define leadership.
 - (b) Explain the basic types of leadership.
 - (c) List down the qualities of a good leader.
- 2 Short essay : (any three) 15**
- (1) Quality Control
 - (2) Nursing audit
 - (3) Problem solving process
 - (4) Supervision
 - (5) Communication
- 3 Very short Essay : (any four) 8**
- (1) List down four functions of hospital.
 - (2) Define Health Team
 - (3) Write the difference types of patient assignment in nursing.
 - (4) what is Anecdotal record ?
 - (5) Define Material Management.

SECTION - II (37 Marks)

- 1 Long essay : (any one) 10**
- (1) (a) Define cost effectiveness.
 - (b) Explain the importance of medico - legal aspects in Nursing.
 - (c) Functions of nurse manager in staffing.
 - (2) Explain in detail about Group Dynamic.

- 2** Short essay : (any **three**) **15**
- (1) Physical layout of a Nursing unit and necessary facilities.
 - (2) Factors affecting quality of Nursing Care.
 - (3) Prevention of Accidents and Safety Measures.
 - (4) Methods of report.
- 3** Very short Essay : (**Compulsory**) **12**
- (1) Define performance of Appraisal.
 - (2) List down four elements of planning a patient care unit.
 - (3) Write four principles of management.
 - (4) List out types of Evaluation.
 - (5) List down four sources of staff recruitment.
 - (6) Define Conflict.
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